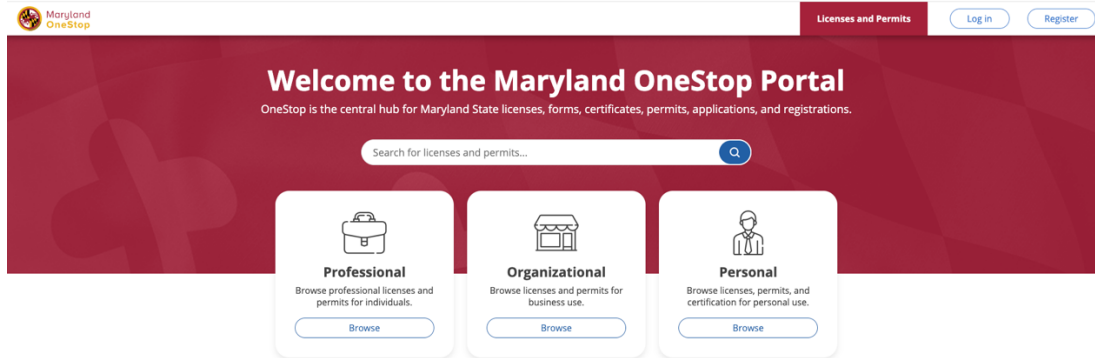


## How to Apply for a New Stable License

OneStop:

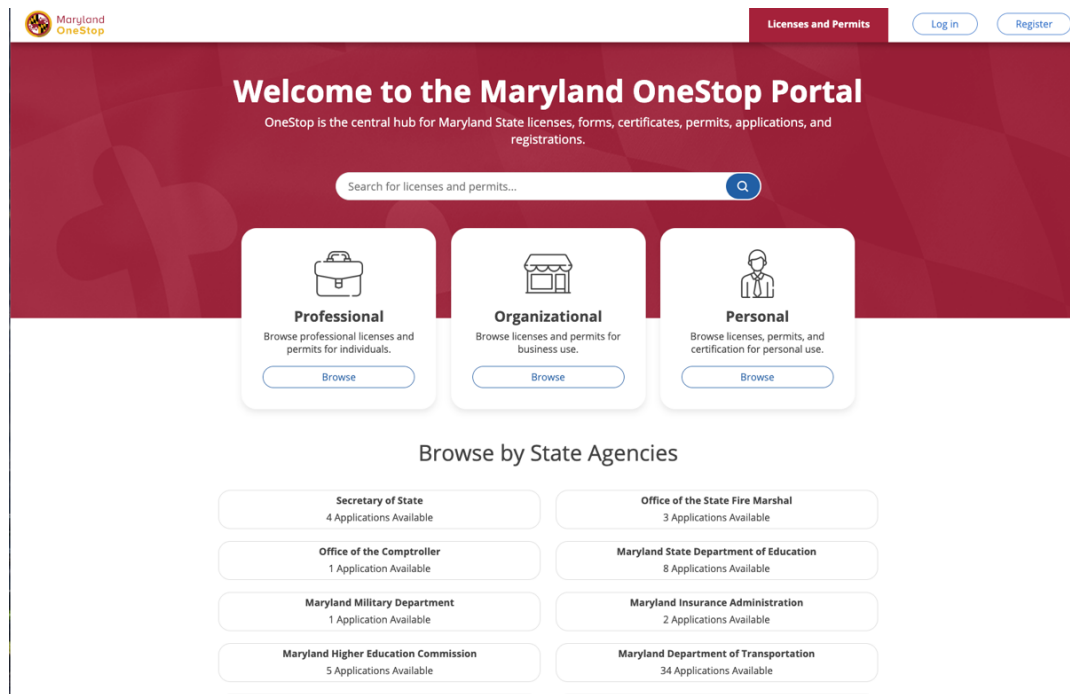
<https://onestop.md.gov/>



Log in or Create account: (if you have an account you can log in an skip to **step #5**)

### How To Create a OneStop Account:

1. Navigate to OneStop portal - <https://onestop.md.gov/>



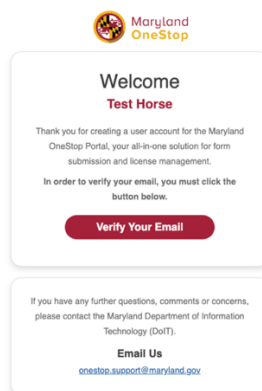
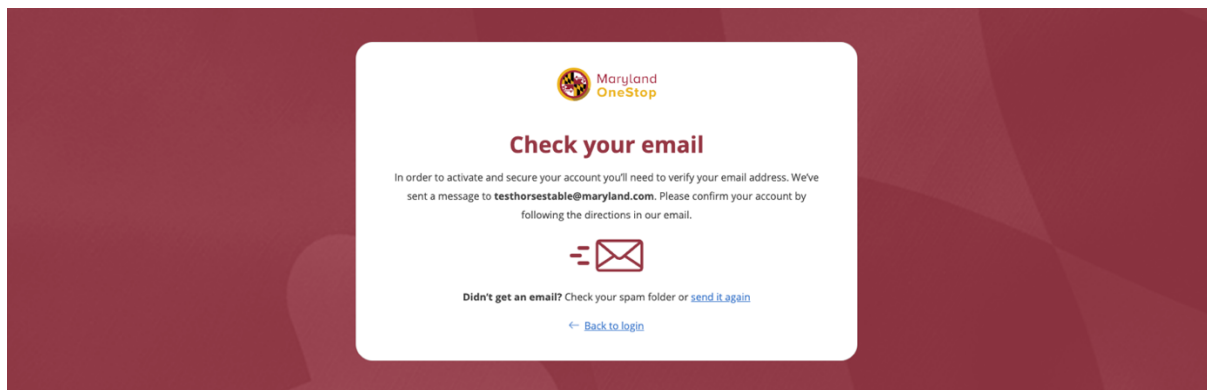
2. Click Register in the upper right hand corner



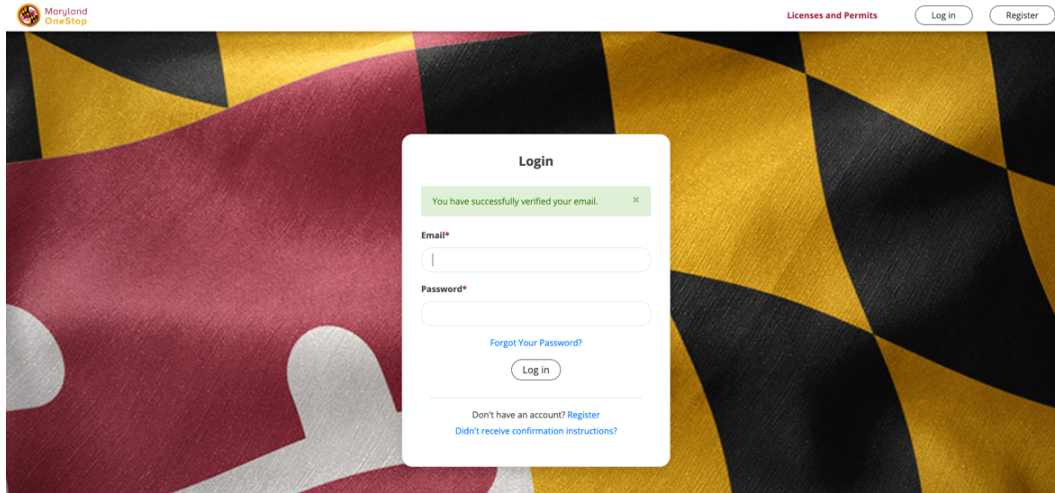
3. Fill in your name, email, and Password credentials to validate.

The screenshot shows the 'Register' form on the Maryland OneStop Portal. The form is titled 'Register' and includes the following fields: 'First Name\*', 'Last Name\*', 'Email\*', 'Password\*', and 'Confirm Password\*'. Below the fields, there are instructions for password requirements: 'Your password needs to:' followed by four radio button options: 'Not include your name, email address.', 'Include at least one number or symbol.', 'Include both lower and upper case characters (a-z).', and 'Be at least 8 characters long.' At the bottom of the form, there is a blue 'Register' button and a link that says 'Already have an account? Log In'.

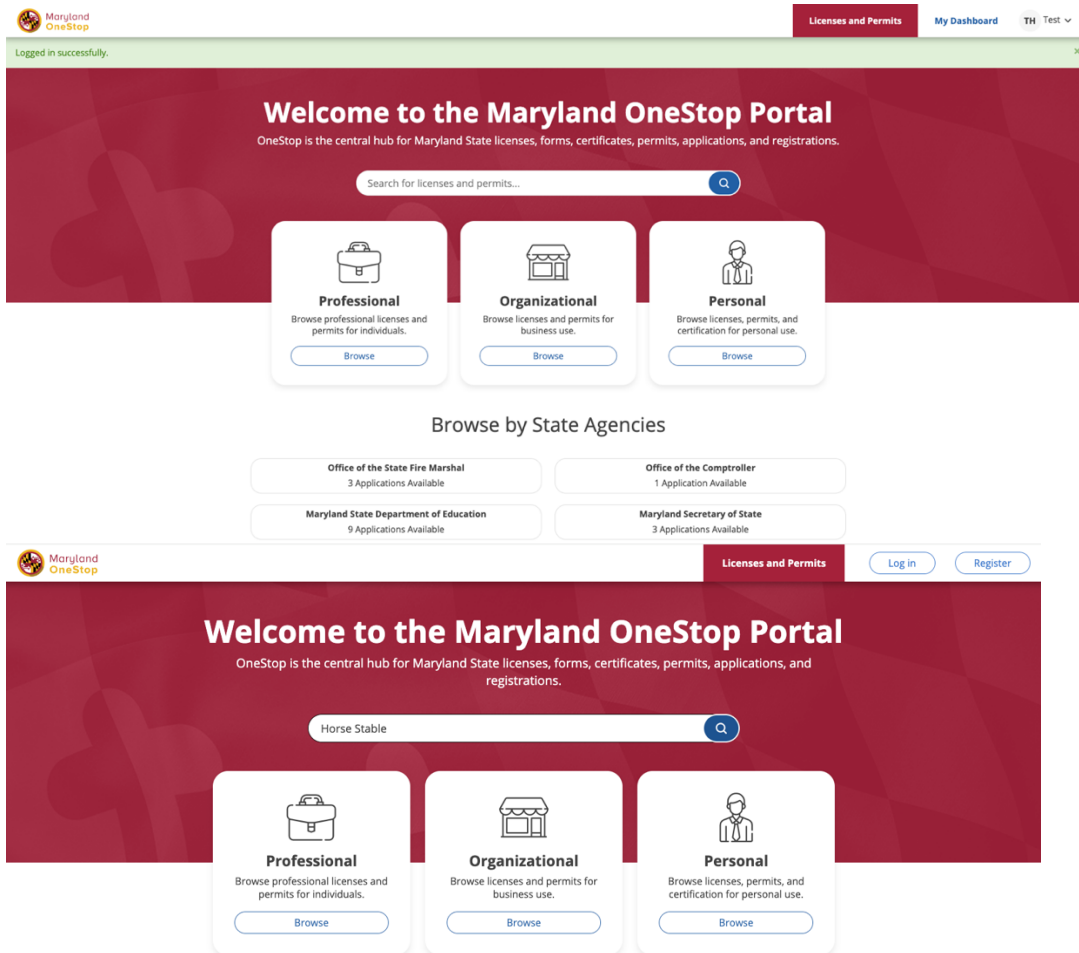
4. After enter account details, the system will prompt the user to verify your account through the email you used to register.



5. You will be brought to the OneStop homepage to log into your account with your password



6. Search "Horse stable" and click on the Click on the "Horse Stable License Application" link.



## 7. Click on lick on Horse Stables License Application

The screenshot shows the Maryland OneStep website with a search bar containing 'horse stable'. Below the search bar, it indicates '2 results match your search for horse stable'. The first result is 'Horse Stable License Application', distributed by the Maryland Department of Agriculture, with a fee of \$125.00. The second result is 'Veterinary Board and Horse Stable Complaint Form', distributed by the Maryland Board of Veterinary Medical Examiners, with a fee of \$0.00. Both results include a 'View Details' link.

## 8. Click on blue button Apply Now

The screenshot shows the 'Horse Stable License Application Details' page. It includes a 'last revised 02/13/24 at 7:42 pm' timestamp. The main heading is 'Horse Stable License Application'. Below this, there is a paragraph of text explaining the license requirements. A section titled 'If you are:' lists categories like 'BOARDING, LESSON, RENTAL, RESCUE, or SANCTUARY Stable'. A fee of '\$125.00 Application Fee' is displayed with a money icon. At the bottom, there is an 'Apply' section with a link to the dashboard and an 'Online Application' button labeled 'Apply Now'.

## 9. Here you can choose one of three Options”

- New Stable
- New Ownership of Existing Stable
- New Location of Existing Stable

## Horse Stable License Application



### Application to Operate a Horse Stable

Select the type of application you wish to complete and fill out all required fields.

#### Type of Application\*

- New Stable  New Ownership of Existing Stable  New Location of Existing Stable

#### Operator Information

##### Operator relationship to stable\*

- Owner  Lessee

**First Name\***

Please enter a value

**Last Name\***

Please enter a value

**Email\***

Please enter a value

**Phone\***

Please enter a value

**Mailing Address:**

10. Fill out to the bottom and then click Next:  
Fill Out your Stable Information



✓ Autosaved a few seconds ago

Licenses and Permits

My Dashboard

TH Test

## Horse Stable License Application



### Stable Information

Please fill out all required fields of information pertaining to your horse stable.

**Stable Name\***

**Stable Phone\***

**Physical Address\***

**Physical County\***

**Physical City\***

**Physical State\***

**Physical Zip\***

**Is your Mailing Address same as Physical Address?\***

- Yes  No

Fill out to the bottom and then click Next:

### 11. Finishing filling out everything, you must Self-Attestation\* all the boxes then Review

Maryland OneStop

✓ Autosaved a few seconds ago

Licenses and Permits My Dashboard TH Test

## Horse Stable License Application

1 Operator Information

2 Stable Information

Review

This page is the summary of your form. Please review your responses before submitting.

### Application to Operate a Horse Stable

Select the type of application you wish to complete and fill out all required fields.

**Type of Application\***

New Stable  New Ownership of Existing Stable  New Location of Existing Stable

Operator Information

you must Self-Attestation\* and check all the boxes then Review

Maryland OneStop

✓ Autosaved a few seconds ago

Licenses and Permits My Dashboard

**Self-Attestation\***

If your Stable is closed or there are any changes during the year, please notify the Horse Industry Board, so that we can update our records.

Licenses are non-transferable. Any change in ownership or location requires a new Horse Stable License.

Any person who engages in the business of selling, buying, exchanging, or transferring livestock at any place or any time is subject to all of the State Animal Health laws and regulations.

I understand and agree that my application will be signed electronically when I select the check box below.

**Application Signature\***

Text  Draw

Your Name

I agree to be legally bound by this document.

**Please Note:** After pressing submit on your application you will be redirected to the payment confirmation screen. Please scroll to the "Submit and Pay" button and complete your payment on the next screen –

You have not yet finished your application until you have paid.

This page is the summary of your form. Please review your responses before submitting.

## Horse Stable License Application



This page is the summary of your form. Please review your responses before submitting.

### Application to Operate a Horse Stable

Select the type of application you wish to complete and fill out all required fields.

#### Type of Application\*

- New Stable       New Ownership of Existing Stable       New Location of Existing Stable

#### Operator Information

#### Operator relationship to stable\*

- Owner       Lessee

First Name\*

Last Name\*

After you review, you must scroll down to **Submit**


I agree to be legally bound by this document.

Previous

Submit

Discard

Then you will need to complete the payment: Click Submit & Pay



**You have successfully submitted the form. View your submission below.**

[Licenses and Permits](#) [My Dashboard](#) TH Test

## Horse Stable License Application

Submitted by TEST HORSE on Feb 20th, 2024 at 2:46 pm  
Status: Scroll Down to Submit Payment  
Step: Pending (1)

[Print](#)

[View Completed Steps](#)

### Invoice

ITEM DESCRIPTION	TOTAL PRICE
<b>Horse Stable License Application Fee</b> The licensing period is from July 1 - June 30 annually and cannot be prorated.	\$125.00
<b>AMOUNT DUE</b>	\$125.00

### Payment Information

[Submit & Pay](#)



1 Payment Type 2 Customer Info 3 Payment 4 Submit Payment

### Transaction Detail

The following amounts will be remitted back to the agency.

SKU	Description	Unit Price	Quantity	Amount
MDA-HORSE-LICENSE	The licensing period is from July 1 - June 30 annually and cannot be prorated.	\$125.00	1	\$125.00
Total				\$125.00

### Transaction Summary

The licensing period is from July 1 - June 30 annually and cannot be prorated.	\$125.00
<b>[Test] Maryland Dept of Agriculture Vet Board</b>	<b>\$125.00</b>

### Need Help?

Select Payment Method and Continue to proceed with payment.

### Payment

#### Payment Type

Payment Type \*

Select One

NEXT >

#### Customer Information

#### Payment Information

CANCEL

Tyler Maryland, eGov Services Partner for the Department of Information Technology

Select Payment Type, Next and enter payment information:

When you payment, enter the information on the screenshot below:

Complete all payment information then SUBMITPAYMENT

CANCEL

SUBMIT PAYMENT

Credit/Debit Card

MD Dept of Ag  
Board Lice

Customer Information


Need Help?  
Review payment informa  
and Payment Method he  
complete, select Make F

Address  
Anne Litz  
100 Harry S. Truman Pkwy  
Baltimore, MD 21401

Country  
United States

Payment Information

Edit




### Please wait

---


Your payment is being processed.

Please do not close your tab or window, and please do not use your browser's Back button.



Maryland OneStop

Licenses and Permits My Dashboard AL Anne



### Thank you!

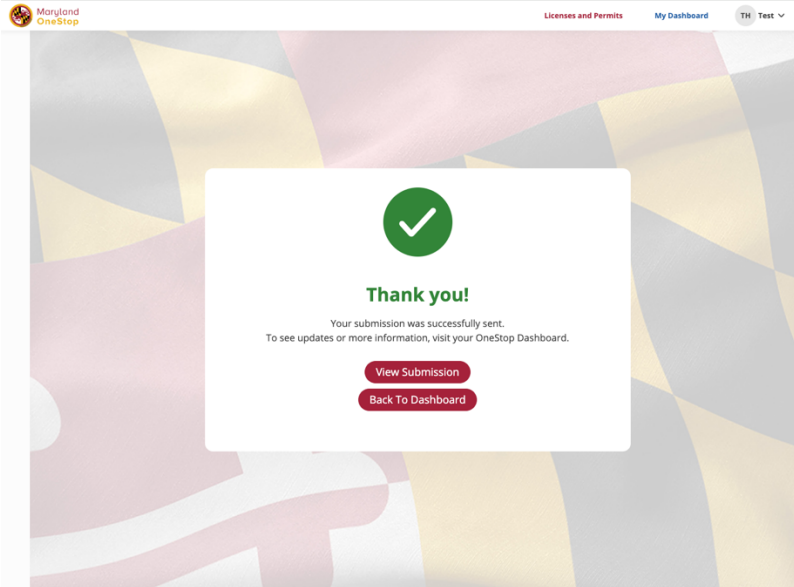
Your submission was successfully sent.  
To see updates or more information, visit your OneStop Dashboard.

[View Submission](#)

[Back To Dashboard](#)

You can view your Submission from your email confirmation, emails will come from **onestop.support@maryland.gov**

-



Go Back to Dashboard to make sure this all looks correct there.

